

CITY OF WINONA
Regular City Council Meeting
520 Dallas St. Winona, TX
Tuesday June 18th, 2019

MINUTES

On this 18th day of June 2019 the Winona City Council convened at the Community Center located at 520 Dallas St, Winona, Texas at 6:30 pm in a Regular City Council Meeting. The meeting was open to the public and the following were present:

Members Present: Mayor Curtis Land, Mayor Pro-Tem Dee Roden, Alderman Craig Attaway, Alderman Terry Cole, Alderman Karen Hysell

Members Absent: None

Guest Present: Ronnie Pilcher, Michael Sebring, Donna Royal, Pat Land, Zachary Allen, Darla Smith, Tommy Brock, Dennis McKee, Rickey Parker, and Kristle Mewes

A. CALL TO ORDER

FIRST ORDER OF BUSINESS

Roll Call. Public notice of this meeting has been given and a quorum is present.

B. INVOCATION

At this time Mayor Curtis Land asked everyone to observe in the Pledge of Allegiance and a moment of silence.

C. VISITORS OPEN FORUM:

Ronnie Pilcher, Donna Royal, Tommy Brock, and Dennis McKee spoke on the vacant Alderman seat, selling unused surplus and using that money to help purchase newer vehicles for the utility department, city growth, and junked up properties around town at this time

D. APPROVAL OF MINUTES:

1. May 21st, 2019 regular minutes.

Motion was made by Alderman Terry Cole to approve the May 21st, 2019 minutes and seconded by Alderman Karen Hysell.

All in favor; none opposed. Motion carried unanimously.

E. APPROVAL OF FINANCIALS:

1. Approval of April and May 2019 Financials

Motion was made by Mayor Pro-Tem Dee Roden to approve the April 2019 financials and seconded by Alderman Terry Cole

All in favor; none opposed. Motion carried unanimously.

Motion was made by Alderman Karen Hysell to approve the May 2019 financials and seconded by Mayor Pro-Tem Dee Roden

All in favor; none opposed. Motion carried unanimously.

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F. MONTHLY REPORTS OR UPDATES:

Utility Department

Utility Supervisor Ronnie Hays was unable to attend this meeting so Mayor Curtis Land updated council on utility department standings with the gas system, water, and wastewater systems. Staff has performed maintenance at the wastewater facilities, installed vent fan in wellhouse #4, repaired chlorinator at well #5 (water tower), performed maintenance on truck fleet and equipment, repaired seven (7) water leaks throughout system, repaired four (4) gas leaks, there were thirty (30) line locates performed this month, purchased a dog kennel for the animal control facility at well #3 site, replaced three (3) meters, performed the monthly test on the emergency siren and generator located a well #5, annual inspection for natural gas insurance conducted, repaired aerator at wastewater treatment facility, removed a beaver dam at lift station, gas valves greased at Chapman Rd facility, attempt to scope with a camera known sewer mains with issues while rocks and debris prevented success, arrangements have been made with Magnum Manhole out of Dallas, TX to provide vacuum services, and read meters.

1. Park

On the agenda under discussion and action items to be discussed

G. DISCUSSION AND ACTION ITEMS:

1. Discussion and possible action tabled from the May 21st meeting to appoint someone to fill the vacant Alderman seat for the remaining 1yr term.

~~Motion was made to table by Alderman Karen Hysell~~

Motion died due to no second

Discussed further.

Motion was made to keep the seat vacant by Alderman Terry Cole and seconded by Alderman Craig Attaway.

All in favor; none opposed. Motions carried unanimously.

2. Discussion and possible action tabled from the May 21st meeting to approve the Appraisal District Budget.

Motion was made to approve the 2019-2020 Appraisal District's Budget by Alderman Craig Attaway and seconded by Alderman Karen Hysell.

All in favor; none opposed. Motion carried unanimously.

3. Discussion and possible action tabled from the May 21st meeting to decide to hire through a temp service or through an ad in the paper and/or online and rate to pay a new hire for office assistance.

Motion was made to approve the use of a temporary hiring agency to hire someone part-time by Alderman Terry Cole and seconded by Alderman Craig Attaway.

Two (2) in favor; Two (2) opposed. Mayor breaks the tie in favor. Motion carried by majority vote.

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- 4. Discussion and possible action to combine the Water account and the Gas account at 1st National Bank of Hughes Springs into one Utility account and turn the Gas account into a Contingency account.**
Motion was made to approve by Alderman Craig Attaway and seconded by Alderman Karen Hysell.
All in favor; none opposed. Motion carried unanimously.
- 5. Discussion and possible action to give the Mayor the authority to write checks for the City in the absence of the City Secretary.**
Motion was made to approve by Alderman Terry Cole and seconded by Alderman Craig Attaway.
All in favor; none opposed. Motion carried unanimously.
- 6. Discussion and possible action to hire Foshee Services to assist with repairs to main shut-off valves on the City's water system and to install a fire hydrant on Church St.**
Motion was made to approve by Alderman Terry Cole and seconded by Mayor Pro-Tem Dee Roden.
All in favor; none opposed. Motion carried unanimously.
- 7. Discussion and possible action to obtain a loan with 1st National Bank of Hughes Springs to purchase a truck for the City's Utility Department.**
Motion was made to table discussion until updates available by Alderman Terry Cole and seconded by Alderman Craig Attaway.
All in favor; none opposed. Motion carried unanimously.
- 8. Update and discussion of current and delinquent property tax collections report from Linebarger, Goggan, Blair, & Sampson, LLP.**
Discussed and updated, no motion necessary.
- 9. Discussion and possible action to determine list of critical city functions. (Karen Hysell)**
Motion was made to table until August 20th, 2019 meeting by Alderman Terry Cole and seconded by Alderman Craig Attaway.
All in favor; none opposed. Motion carried unanimously
- 10. Discussion and possible action to direct staff to prepare detailed procedure manuals for critical city functions.**
Motion was made to table until August 20th, 2019 meeting by Alderman Terry Cole and seconded by Alderman Craig Attaway.
All in favor; none opposed. Motion carried unanimously

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11. Discussion and possible action to decide whether to receive paper or electronic packets prior to council meetings. (Karen Hysell)

Council was advised of their options to either receive paper or electronic packets for the council meetings. Council all decided to continue receiving paper packets.

12. Discussion and possible action to require monthly written reports from Mayor, City Secretary, Utility Supervisor, and Park Director. (Karen Hysell)

Motion was made to receive an overview – bullet points report each month by Alderman Terry Cole and seconded by alderman Craig Attaway.
All in favor; none opposed. Motion carried unanimously.

13. Discussion and possible action to prepare the annual report of accomplishments. (Karen Hysell)

It was stated that this is already being done and no motion is necessary.

14. Discussion and possible action to hold a park workday in July 2019. (Karen Hysell)

Motion was made to hold a Park Workday on Saturday July 20th, 2019 and have Saturday July 27th, 2019 as a back-up workday in case of rain on the 20th by Alderman Terry Cole seconded by Alderman Craig Attaway
All in favor; none opposed. Motion carried unanimously

H. EXECUTIVE SESSION:

The City Council reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meeting Act, Government Code, Section 551.071 (Consult with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personal Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development). This session is discussion only and any decisions made during this discussion will be mentioned and voted upon once reconvened into regular session.

I. ADJOURNMENT

Alderman Terry Cole made the motion to adjourn this meeting at 8:23 pm.
Seconded by Alderman Craig Attaway.
All in favor; none opposed. Motion carried unanimously.

With no other business to come before the council this meeting was adjourned.

Curtis Land, Mayor

Deana Powell, City Secretary