

**CITY OF WINONA**  
**Regular City Council Meeting**  
**520 Dallas St. Winona, TX**  
**Tuesday, March 18<sup>th</sup>, 2025**

**MINUTES**

**On this 18<sup>th</sup> day of March 2025, the Winona City Council convened at the Community Center located at 520 Dallas St, Winona, Texas at 6:30 pm in a Regular City Council Meeting. The meeting was open to the public and the following were present:**

**Members Present:** Mayor Rachel Moreno, Mayor Pro-Tem Dee Roden, Alderman Craig Attaway, Alderman Gary Fox, Alderman Shanna Clark

**Members Absent:** None

**Guest Present:** Craig McCollum, Paul King TRWA, Louis Booth TRWA, Terry Cole

**A. CALL TO ORDER**

**FIRST ORDER OF BUSINESS**

Roll Call. Public notice of this meeting has been given, and a quorum is present.

**B. PLEDGE OF ALLEGIANCE & INVOCATION**

At this time Mayor Rachel Moreno asked everyone to observe in the Pledge of Allegiance and guest Louis Booth gave the invocation prayer.

**C. VISITORS OPEN FORUM**

No speakers during this time.

**D. APPROVAL OF MINUTES:**

- 1. Regular meeting minutes will be available at the April Meeting.**

**E. FINANCIALS:**

- 1. Update of December Financials**

Financials updated, questions asked and answered.

**F. MONTHLY REPORTS OR UPDATES:**

- 1. Utility Department**

- a) Monthly report:** Updated by Craig McCollum, the coffee company on CR 384 has gas and is up and running, put in some sewer taps, patched some of the roads, SWEPCO is running good right now, updated council on Glenn's Manager's report, had a tree fall over in the park.

- 2. Park/City Beautification**

Updated by Mayor Pro-Tem Dee Roden. Thank you to the utility workers that took down the Christmas lights at the community center. Now that the weather is nicer will get down to start working on it again. The mayor spoke with two companies requesting designs for the park. Need to get flag poles put up this summer if possible.

- 3. Mayor's Updates**

- a) Update on permits submitted for processing.**

Updated by Mayor Rachel Moreno. We had one lot split and no pending permits at this time.

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**b) Updates on the wastewater treatment plant per admin EPA Order**

The city has been on executive order with the EPA, the mayor read out the email response to the EPA on actions completed by 3/15/25 per order deadline, still need to address the berms. The base, top, getting the all-weather road redone, and work came to a total cost to the city of \$73,000. The city received over \$200,00 in scholarships from companies helping with installing aerators in lagoon one, adding motors in the racetrack for water circulation, adding microbes to the racetrack, and the labor to get the wastewater treatment plant back into compliance.

**G. DISCUSSION AND ACTION ITEMS:**

**1. Presentation from TRWA. (Luis Booth)**

Presentation from TRWA presented to the city council by Luis Booth and Paul King over the water and wastewater rates and presented suggested rates for both to bring revenue up to cover the cost of operations.

**2. Discussion and possible action to approve the rate study and structure evaluation for water and wastewater residential and commercial.**

The rate study and structure evaluation results and proposal are as follows:

Base Rate Water: Residential \$39.41 a difference of \$14.16, Commercial 5/8"x3/4" meter (identified as anyone other than a single-family resident) \$118.23, 1" meter \$118.23, 1 1/2" meter \$205.12, 2" meter \$328.19, 3" meter \$717.91, 4" meter \$1230.00, and 6" meter 2051.00. Base Rate Sewer (identified as anyone other than a single-family resident) (based off water meter size): Residential \$40.00 a difference of \$17.75, Commercial 5/8"x3/4" \$120.00, 1" meter \$120.00, 2" meter \$300.00, 3" meter \$350.00, 4" meter \$600.00, 6" meter \$1000.00. Water usage rate tier system (rates are per 1,000 gal): 0-2,000 gal \$4.50, 2,001-6,000 gal \$6.00, 6,001-10,000 gal \$7.00, 10,001-20,000 gal \$10.00, 20,001-40,000 \$12.00, 40,001-60,000 gal \$14.00, 60,001 – and up \$16.00. Sewer usage rate tier system (based on water usage) (rates are per 1,000 gal): 0-2,000 gal \$7.00, 2,001-6,000 gal \$11.00, 6,001-10,000 gal \$13.00, 10,001-20,000 gal \$15.00, 20,001-40,000 \$17.00, 40,001-60,000 gal \$19.50, 60,001 – and up \$21.50.

Alderman Craig Attaway made the motion to accept the rate increase conducted by TRWA and seconded by Mayor Pro-Tem Dee Roden.

All in favor; none opposed. Motion carried unanimously.

**3. Discussion and possible action to approve the rate study and structure evaluation for water and wastewater residential and commercial.**

Mayor Pro-Tem Dee Roden made the motion to change the verbiage on rate sheet to take min off and add commercial and sewer rate based on water meter size and seconded by Alderman Craig Attaway.

All in favor; none opposed. Motion carried unanimously.

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- 4. Discussion and possible action to update Ordinance 228 to add authorization to council members and mayor along with maintenance director and add Texas Local Government Code 54.001 to section E. (Ordinance 228-A).**

Alderman Craig Attaway made the motion to update Ordinance 228 to add Authorization to Council and Mayor along with maintenance director and add Texas Local Government Code 54.001 to section E and seconded by Alderman Gary Fox.

All in favor; none opposed. Motion carried unanimously.

- 5. Discussion and possible action to approve the discharge permit and deliver to all non-residential dischargers and give permission to the mayor to deliver in person or send certified mail the discharge permit with exhibit A, B, and C. All future discharge permits will be given to non-residential customers at time of application for service.**

Alderman Gary Fox made the motion to approve the discharge permit and deliver to all non-residential dischargers and give permission to the mayor to deliver in person or send certified mail the discharge permit with exhibit A, B, and C and seconded by Alderman Shanna Clark.

All in favor; none opposed. Motion carried unanimously.

- 6. Approve the notice of election and approve signature by mayor for the May 2025 election.**

Motion was made by Alderman Craig Attaway to approve the notice of election and approve signature by mayor for the May 2025 election and seconded by Mayor Pro-Tem Dee Roden.

All in favor; none opposed. Motion carried unanimously.

- 7. Discussion and possible action to give the mayor permission to hire a full-time worker for the office and the rate of pay. (possible executive session)**

Motion was made by Mayor Pro-Tem Dee Roden to give the mayor permission to hire 2 full time people with Express Personnel at their rate of pay and seconded by Alderman Shanna Clark.

All in favor; none opposed. Motion carried unanimously.

**H. EXECUTIVE SESSION:**

*The City Council reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meeting Act, Government Code, Section 551.071 (Consult with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personal Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development). This session is a closed session.*

**I. ADJOURNMENT**

Mayor Pro-Tem Dee Roden made the motion to adjourn this meeting at 8:03 pm.

Seconded by Alderman Shanna Clark.

All in favor; none opposed. Motion carried unanimously.

With no further business to come before the council, this meeting was adjourned.